

**Minutes of a *Regular and Organizational*
Meeting of the Town Council of the Town of Ellicott
held at the Administration Building
215 S. Work Street, Falconer, N.Y. on
January 11, 2021 at 6:00 P.M.**

Present: Supervisor McLaughlin, Councilman Tyler, Councilwoman Bowman, Councilwoman Whitmore, Town Clerk Bellardo, Highway Superintendent Pickett, Attorney Duncanson.

Absent: Councilman Heitzenrater

Supervisor McLaughlin opened the meeting at 6:00 PM and led the Town Council in the *Pledge of Allegiance*. Town Clerk Bellardo called the roll.

2021 ORGANIZATIONAL MEETING

1. Designating the Jamestown Post-Journal as the official newspaper of the Town of Ellicott.
2. Designating the third Monday of at 6:00 P.M. each month, **except January & February**, as the Regular Meeting date/time of the Ellicott Town Council. Designating the **second** Monday at 6:00 PM as the Regular meeting date/time for January & February.
3. Appointing Patrick W. McLaughlin as Budget Officer for the Town of Ellicott at an annual salary of \$1,650.00 for 2021.
4. Setting the salaries of the Town of Ellicott elected officials for 2021 as follows:

Supervisor	\$ 15,000.00
Town Clerk	\$ 43,740.00
Councilman 4 @	\$ 4,000.00 ea.
Highway Superintendent	\$ 69,200.00
Justice Gerace	\$ 13,470.00
Justice Jaroszynski	\$ 13,470.00
5. Designating M&T Bank as depository for Town Clerk funds for 2021.
6. Designating M&T Bank as depository for Receiver of Taxes funds for 2021.
7. Designating the following depositories for the Town Supervisor's funds for 2021:
 - General Fund – M&T Bank
 - Highway Fund – M&T Bank
 - Trust & Agency Funds – M&T Bank
 - Capital Funds – M&T Bank
 - Cell Towers – Community Bank
8. Adopt the Town of Ellicott Investment Policy.
9. Authorizing the Town Supervisor to invest monies in time accounts, open accounts, CDs, and money-market accounts at M&T Bank, Key Bank or Community Bank.
10. Setting the salary of the Ellicott Building Inspector/Zoning Enforcement Officer David Rowe at \$57,040.00 for 2021.

11. Appointing the Town of Ellicott Police Chief William Ohnmeiss and any deputies he chooses to appoint as the Town of Ellicott Dog Control Officer(s) for 2021.
12. Authorizing the Town of Ellicott Justices to employ a court stenographer *when required* at \$75.00 per appearance.
13. Establishing the current IRS mileage allowance rate to be paid to those persons using their personal vehicles for approved Town purposes.
14. Authorizing all elected officials, Planning & Zoning Board members, Code Enforcement Officer, Town Attorney and Assessor to attend the Association of Towns Annual Meeting in February 2021 if approved by the Town Council, provided monies are available in the budget for that purpose or at their own expense.
15. Appointing Amy Bellardo as delegate and Danielle Calkins as alternate to the Association of Towns meeting to be held in February 2021, if authorized to attend by the Town Council.
16. Setting the salary for Town of Ellicott Receiver of Taxes at \$6,500.00 for 2021.
17. Setting the salary for Registrar of Vital Statistics at \$1,500.00 for 2021.
18. Appointing William F. Duncanson Jr. as Legal Counsel for the Town of Ellicott Planning Board and Zoning Board of Appeals at a cost to the Town of Ellicott \$5,820.00 for 2021.
19. Appointing Robert Pickett Jr. as Town of Ellicott DPW Supervisor for 2021 at an annual salary of \$13,000.00.
20. Appointing the Town Clerk as Town of Ellicott Payroll Officer for 2021 at annual salary of \$2,000.00.
21. Appointing Councilwoman Bowman as the Deputy Town Supervisor for 2021 at no pay.
22. Appointing Karen Livsey, 3409 Gerry-Levant Rd. as the Town of Ellicott Historian for 2021 at a cost to the Town of Ellicott of \$2,000.00.
23. Authorizing the Town of Ellicott to participate in the Municipal Cooperation Agreement for Highway Projects and Maintenance to formalize the sharing of services between municipalities in Chautauqua County.
24. Authorize Assessing Agreement with Town of Busti for 2021 at a cost of \$38,600.00 to the Town of Ellicott.
25. Appoint Town Supervisor Patrick W. McLaughlin as the Fair Housing Officer for the Town of Ellicott for 2021.
26. Appointing William F. Duncanson Jr. as Town Attorney for the Town of Ellicott for 2021 at a cost to the Town of Ellicott of \$25,545.00.
27. Appointing Danielle Calkins as Deputy Town Clerk/Bookkeeper/Deputy Registrar for 2021 at an annual salary of \$37,135.00.
28. Authorizing the agreement for the expenditure of highway funds for 2021 pursuant to Section 284 of the Highway Law.
29. Designating the following committee appointments for 2021:
 - Chautauqua Lake – Councilwoman Bowman
 - Finance – Supervisor McLaughlin & Councilwoman Whitmore
 - Public Safety– Councilman Heitzenrater & Councilwoman Whitmore
 - Human Resources – Councilwoman Bowman & Councilman Heitzenrater
 - Town Facilities – Councilman Tyler
 - Public Facilities & Services – Councilwoman Whitmore
 - Administrative – Supervisor McLaughlin

MOTION by Councilman Tyler, seconded by Councilwoman Whitmore that we accept the Organizational Meeting for 2021 as read.

Adopted. Ayes – 4 Noes – 0 Absent - 1

APPROVAL OF MINUTES

MOTION by Councilman Tyler, seconded by Councilwoman Bowman to accept the minutes of the December 21, 2020 Meeting as presented by the Town Clerk.

Carried. Ayes – 4 Noes - 0 Absent – 1

TOWN OFFICER’S REPORTS

Town Clerk Bellardo reported that the two cameras in the front of the building were installed today by FSC Systems.

Highway Superintendent Pickett reported that they are about half way through with the lead water replacement. So far, the ones that they thought would be lead have been. They are hoping to start with the water tower in the summer.

Supervisor McLaughlin advised the board that he is having another Metro 7 meeting to be held here next week. He will be discussing the possibility of the local police departments to help with the Chautauqua County Health Department with fining businesses that are not complying with the mask mandate.

OLD BUSINESS

Windows/HVAC

Supervisor McLaughlin is going to contact Jamestown Glass to discuss the proposal that they sent in. There is some question as to whether the frames are being replaced or if they will be sealed if they do not fit properly.

Public Employer Emergency Plan

Supervisor McLaughlin reported that he is working on the plan. He is almost finished and is hoping to have it to the Board before next month’s meeting.

Home Leasing Expansion

Resolution #1-202

Home Leasing Expansion they are requesting the we approve an additional two units to the PILOT program for the Falconer Square project.

MOTION by Councilman Tyler seconded by Councilwoman Whitmore to approve extending the PILOT for Home Leasing to include two additional units.

Adopted. **Ayes - 4** **Noes - 0** **Absent – 1**

NEW BUSINESS

Court Audit

Supervisor McLaughlin reminded Councilwoman Whitmore that the State is requesting an audit of the court. She and Councilman Heitzenrater should contact the Justices and set up a date and time for the audit.

Resolution #2-2021

Highway Truck Bid We had a bid opening today on a new Ford F150. Low bid was from Midtown Motors for \$33,575.00 with a trade in of \$26,000. The money would come from last year’s equipment fund.

MOTION by Councilman Tyler seconded by Councilwoman Bowman to approve renewing the purchase of a new Ford F150.

Adopted. **Ayes - 4** **Noes - 0** **Absent – 1**

Resolution #3-2021

Sale of Highway Equipment Highway Superintendent Pickett would like to sell a 1985 Liebherr 902 Tracked Excavator and a 2001 International Paystar 5600 6X4 Tandem Dump Truck VIN#1HTXHAET51J002924 in the next few months.

MOTION by Councilman Tyler seconded by Councilwoman Whitmore to approve the sale of the excess highway equipment.

Adopted. **Ayes - 4** **Noes - 0** **Absent – 1**

RESOLUTION #4-2021

Payment of Claims

MOTION by Councilwoman Whitmore, seconded by Councilwoman Bowman to pay Abstract #24-2020 in the amount of \$39,968.01 and abstract #1-2021 in the amount of \$386,117.72.

Adopted. **Ayes – 4** **Noes - 0** **Absent – 1**

Motion by Councilwoman Whitmore seconded by Councilwoman Bowman to adjourn at 6:30PM.

Carried. **Ayes – 4** **Noes - 0** **Absent – 1**

Amy M. Bellardo, Town Clerk